

South East Berkshire District Scout Council



ADMINISTRATION MATTERS

To: Group Chairmen
Group Treasurers
Group Secretaries

Administration Workshop - for all Group Executive members

Thursday 17th May by the former County Chairman Nigel Coopey

This workshop covers all aspects of Group Administration – An understanding of the Scout Association's national structure, insurance, Trusteeships, Fundraising, Gift Aid etc. Previous attendees at this workshop have found it most useful.

I look forward to hearing from if you propose to attend. You will be most welcome.

Regards

Derek Jackson
District Secretary

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Please e-mail a reply to: djnsgso@yahoo.co.uk

or post: Derek Jackson, 8 Dorndon House, School Road, Hurst, RG10 0GD Tel: 01189 341 939

Name..... Group

Role.....

E-mail or address.....

I will / will not be able to attend the Admin. Workshop of the 17 May at 7.45pm (until 9.30pm)