

# 1st SUNNINGDALE SCOUT GROUP

MINUTES OF A GROUP EXECUTIVE MEETING HELD AT THE SCOUT HQ on  
MONDAY JANUARY 07 2009.

**THOSE PRESENT:** President Mr Geoffrey Adams, Chairman Sir Julian Crofton , Treasurer Mr Geoff Streeter, Secretary Mrs Jennifer Adams, GSL Doug Home, Mr Nigel Cook, Mrs Lynne Ringshaw, Mrs Vanessa Crook.

**APOLOGIES FOR ABSENCE:** None received. **Non attendee:** Mr Pablo Hadden-Wight

**MINUTES OF LAST MEETING:** Agreed as correct

**MATTERS ARISING:** *a) Troop finances Mr Nigel Cook* is assisting the SL with finance and monies have been sorted and information given to Group Treasurer. *b) Way Ahead report* from Chairman that we would not merge with South Berkshire but would encourage more joint activities.

**CORRESPONDENCE:** *a) insurances* both Supporters and Buildings insurances paid. *b) Volunteer Audit form* returned to RBWM *c) Rainfall Tax* leaflet from HQ distributed. *d) Bulb planting* Beavers planted donation of bulbs, some were distributed to community. Leaders wished to continue accepting gift of bulbs 2009. *e) Work in Rec* Groundsman would appreciate help with work in Rec. **GSL to arrange**

**TREASURER REPORT:** *Copy of accounts enclosed* Accepted after discussion. *b) Capitation/Census* Numbers from GSL, **Chairman & Secretary** to enter online before 31 January. *c) Funds* sufficient to complete fitting out of extension, work to be done asap. *d) Internet banking available to Leaders* Discussion of banking with CAFBANK (**SEE ATTACHED REPORT**) Chairman & Treasurer to report back. *e) Insurance* **GA to talk to Axa re new extension/new costings.**

**CHAIRMAN'S REPORT:** *(a) Carnival* well attended, stalls made profits. Better signing and publicity was asked for. 2009 event in September.

**GSL AND SECTION REPORTS:** *a) GSL* reported on new Leaders and the opening of a new Beaver Section after Half-term and Cub Section after Easter. We would apply for grant from HQ and get equal amount from County (**Secretary to organise**)

**FUND RAISING EVENTS:** *Jumble Sales* January 24 2009. *b) Future events*  
**SEE ATTACHED LIST FROM NEWLY FORMED COMMITTEE**

**HQ EXTENSION / REPLACEMENT Q STORES:** Searching for new QM Mathew Streeter suggested

**ANY OTHER BUSINESS:** None

**DATE OF NEXT MEETING:** MARCH 04 2009 **7.30pm**

**FUTURE DATES 2009**

<b>JUMBLE SALES</b>		
	JANUARY 24 2009	
	MAY 09 2009	
<b>EXECUTIVE COMM.</b>		HQ 7.30
	JANUARY 07 2009	HQ 7.30
	MARCH 04 2009	
<b>GROUP AGM</b>	JUNE 20 2009 5.00pm	EARLYWOOD
<b>CARNIVAL</b>	SEPTEMBER 2009	Bottle stall/Coconut shy

**GROUP EMAIL ADDRESS**      [group@sunningdalescouts.org.uk](mailto:group@sunningdalescouts.org.uk)

**GROUP WEB SITE ADDRESS:** [www.sunningdalescouts.org.uk](http://www.sunningdalescouts.org.uk)

## **Treasurer's Report**

There was a discussion assessing the requirements for banking facilities.

The decision has been made to account for the two Cub units as a single entity (one bank account, one accounting entity), similarly for the two Beaver units. This decision has been made by the uniformed leaders.

There is pressure for the bank accounting part of this to have on line access so that questions about standing order transactions can be answered in a timely fashion. There was some disagreement as to the importance of this but the pressure itself was acknowledged

Further to this there was discussion as to whether we could allow online transactions. The use of cheques is decaying in favour of online transfers. From a charity perspective it is essential that transactions are approved (signed off) by at least two people.

The Charities Aid Foundation (CAF) runs a bank for the use of registered charities. It is the only bank that Julian and Geoff could find that had a system for controlling transfers such that two people had to authorise them.

It is important that we get appropriate banking in place before we move to standing orders for subscriptions. Otherwise a change of banks would mean that every parent would have to change their standing order arrangements when we changed banks.

The mood of the meeting was to establish online viewing facilities but to leave online transactions until more about the possibilities was known.

As a result of the discussion it was decided to set up two CAF accounts so that we could establish the boundaries of what was possible and evaluate the levels of usability.