

# 1<sup>st</sup> SUNNINGDALE SCOUT GROUP

MINUTES OF A GROUP EXECUTIVE MEETING HELD AT THE SCOUT HQ on  
TUESDAY 31 JANUARY 2012.

**THOSE PRESENT:** President Mr Geoffrey Adams, Chairman Sir Julian Crofton, GSL Mr Douglas Home, Treasurer Mr Chris Schwaner, Mrs Vanessa Crook, Mr Pablo Hadden-Wight, Hon Sec Mrs Johanne Taylor.

**ABSENT:** Mr Richard Williams.

**APOLOGIES FOR ABSENCE:** Mrs Sue Klinecicz.

**MINUTES OF LAST MEETING:** Agreed as correct.

**MATTERS ARISING:** Deposit of £500.00 still outstanding to Pablo Hadden-Wight - **He will email bank details to Treasurer for repayment. Funds of £2,000 available from RBWM** – Chair and Sec looked into criteria of other applications and it seemed our own application may have low priority. **Heater in small room** – now installed. **Sec to request feedback from Leaders following use in the winter months to see if a further heater needs to be installed and if there are any further health and safety measures required to protect younger Members when in use (ie cage surround).** **Personal Insurance Plan for Leaders** options discussed and committee agreed that Group will pay for 2 units of cover on Option 1 (covers Scouting activities) per Leader. Cost is £14 per leader per year. **Sec to arrange and advise each leader that the 2 Units of Personal Insurance Plan Option 1 is purchased by the Group for them and is in addition to the basic Member's Cover. Leaders may personally purchase a further 2 units of cover which can be arranged through Sec.**

**CORRESPONDENCE:** a) **The cleaner has advised that contract will terminate at the end of November. Pablo Haden-Wight may each be able to recommend a suitable company to take over but will liaise with Louise Home who may also have a recommendation.**

b) **Email request from charitable organization to hire HQ raised question of public liability insurance.** Following discussion Chair to advise that usage of our HQ by other organisations not possible at this time and to pass on contact details for CMI.

c) **Email from Verity Streeter reporting destruction of Brownies' on noticeboard. GSL to work with Leaders to reinforce behaviour expectations and Members' respect for surroundings. Sanctions will be enforced if further damage to any property is caused.**

d) **GSL sent a card to Gerald and Marion Hill thanking them for ordering poppy wreath and writing the card for the Remembrance Day Service.**

## **TREASURER REPORT**

Up to date accounts circulated. Treasurer commented on “uncategorized payments”. Committee suggested that Leaders could be asked to forward by email to Treasurer details of income and expenditure by 15 January to enable Treasurer to prepare accounts to year end 28 February 2012. Treasurer required two email addresses to complete setting up of CAF Bank Accounts for Cub and Scout sections. Chair able to pass on information required. Treasurer optimistic that changeover will now soon be completed. Treasurer has looked into reclaiming Gift Aid contributions but this may take a while as it seems a rather lengthy process.

**FUND RAISING/SOCIAL EVENTS:** a) **QUIZ NIGHT** – a very enjoyable and successful fund raising event. Huge thanks to GSL, President for arranging as well as Louise Home, Caroline and Lee

Underwood for doing the catering. £223.76 raised (out of which tug of war rope purchased for £75).

**b) Bag packing at Waitrose discussed as a fund raising opportunity.** Decision taken that Cubs would be too young and not appropriate for Scouts without uniformed Leaders present.

**c) Next Jumble Sale – 25<sup>th</sup> February 2012.**

**d) Queen’s Diamond Jubilee 5th June 2012** – Committee will further discuss options for celebrating at next meeting when village and district plans may be better known.

**e) Group Camp 2012** – provisional date 13<sup>th</sup>-15<sup>th</sup> April 2012 but still under discussion – **GSL will confirm after Leaders’ Meeting.**

**f) Sunningdale Scout Summer Ball** - Pablo Hadden-Wight is following up leads given on parent contact form for help with marketing. He will arrange for next Ball Committee meeting. For the moment we have the “Save the Date” leaflets which will be distributed at the Christmas Show on 16<sup>th</sup> December. **Chair will complete page for web site ready for January 2012.**

#### **CHAIRMANS REPORT:**

Chair and Sec are working on Charity Commission annual return and hope to send off before 1<sup>st</sup> January 2012. Chair will contact church office to find out publishing deadlines for Sunningdale Parish Magazine. It was suggested that a smaller version of the “Save the Date” leaflet be put in next issue.

#### **GSL AND SECTION REPORTS:**

All sections running well, two new Cub Leaders are going for warrant interview next week. One more Leader still required for Tuesday night Beavers. Cubs are working on their forthcoming Christmas Show. There was a particularly good turn out for Remembrance Day Service. (Although there were some very tired Scouts following a night hike and sleepover at HQ!). GSL will explain to Beaver parents that generally Beavers do not attend Remembrance Day Service as it is not suitable for their age group, but this year a few attended in uniform with their parents. **GSL to arrange a Leaders’ Meeting.**

**ANY OTHER BUSINESS:** President reminded committee the “Christmas Light Switch On” in Sunningdale is on Friday 2<sup>nd</sup> December. It was decided that canvas will be put up if there is no snow on the ground!

**DATE OF NEXT MEETING:** TUESDAY 31<sup>st</sup> January 2012 at 7.30pm

Meeting closed at 9.15pm

**FUTURE DATES: JUMBLE SALES:** 25<sup>th</sup> February and 12<sup>th</sup> May 2012

**AGM/BBQ and sleepover at Earleywood** – 26<sup>th</sup>/27<sup>th</sup> May 2012

**SUNNINGDALE SCOUT SUMMER BALL** – 30<sup>th</sup> June 2012

#### **GROUP EMAIL ADDRESS**

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