

1st SUNNINGDALE SCOUT GROUP

MINUTES OF A GROUP EXECUTIVE MEETING HELD AT SCOUT HQ
on WEDNESDAY 22 JANUARY 2014.

THOSE PRESENT: Chairman Sir Julian Crofton, President Mr Geoff Adams, Ms Helen Whiteman, Mr Steve Derrick, Mr Tony Flood, Hon Sec Mrs Johanne Taylor.

APOLOGIES FOR ABSENCE: Mrs Vanessa Crook, GSL Mr Doug Home, Mr Sebastian Jans

ABSENT: Mr Richard Williams,

MINUTES OF LAST MEETING: Contents of minutes of meeting held on Wednesday 25 September 2013 agreed as correct. A date error when referring to forthcoming jumble sale on Saturday 28th September 2014 (should read 2013).

MATTERS ARISING: Sec followed up TV Licence demand, property now registered as having no use of TV. Thank you letter sent to Fiona Barker for £100 cheque received. GSL followed up property rates valuation received as a result of registering the Scout HQ address. 7-8 useable kayaks have now been removed from Wraysbury and are stacked behind the stores. Storage racks are required and will be fitted by Shaun Burry as part of the works outside. It was established that Explorer Scouts now meet on a Tuesday, leaving the HQ free for receiving jumble collected by President on the Friday prior to a Jumble Sale.

CORRESPONDENCE: Chair completed the trustee annual report for year end 28 February 2013, Sec sent annual return to Charity Commission together with attached TAR and Accounts end November, before due date. Sec in receipt of record of PAT testing undertaken. President sent communication to GSL with list of light maintenance/cleaning jobs (see maintenance). It was suggested that these tasks be undertaken by the Scouts/Explorers to encourage them to foster a sense of responsibility for their surroundings. The work may also count towards a badge?

Chair was contacted about taking part in Sunninghill Victorian Christmas Fair 2014 and has passed information to Scouts following their very successful BBQ stall November 2013.

TREASURER REPORT (Summary of Accounts attached)

New Treasurer, Helen Whiteman was introduced and welcomed to meeting. Chair, Treasurer and Sec attended admin training in November. Chair and Treasurer now in process of handing over accounting. The accounts were discussed, including the "Quick Zoom Report" and the need to make allocations to some of the Scouts' transactions. **Treasurer will communicate with Scouts about allocations and open a CAF Account for the Explorers with Den Clay and Bill Roach as signatories. Sec to obtain list of current leaders from GSL for renewal of PIP insurance. Chair to look into issue with Talk Talk.**

Census is due at the end of January and capitation for the year is due to be paid. As a new section, Explorers do not have sufficient funds to pay for their members. It was suggested that Group pay for them this year. Questions arose whether a separate census is required as Explorers belong to District, not our Group and whether District have applied for a grant to support setting up a new unit - **GSL to follow up.** It was agreed that if our Group are to support the Explorers financially they could undertake the light maintenance works outlined by President. Treasurer mentioned she had used online scout manager to return her son's census information and how quick and easy it had been.

Fund Raising/Social Events;

a) Next jumble sale this Saturday 1st February 2014, **Committee members offered to support as they**

- can. Treasurer to supply floats for each stall. Chair mentioned that the fabric collection after last jumble sale organised by Christian, brought in a significant figure of around £90.
- b) Curry/Bingo Night at Tiger's Pad. Chair to re-negotiate prices for a fund raising event rather than a social event to see if still applicable.
- c) AGM/BBQ/Parent & Child sleepover 7/8 June 2014. Chair has advised Leaders of date for their planning purposes. Sec to book Earleywood Main Building, BBQ lawn and overnight camping. Hilary Crofton to be asked to book climbing wall.
- d) Fund raising ball 28th June 2014. Provisional booking made at the Berystede and plans to simplify format discussed with Pablo Hadden-Wight in order to lighten the workload. It was questioned whether time in planning the ball would be better invested in recruiting new leaders.
- e) **Ascot Carnival 2014** – President has date and will advise. Discussed how popular second hand bike stall is proving and this year we will re-market bottle tombola (new gazebo required). Raise profile of group by having a “recruitment/information desk” to be manned by Sec.

CHAIRMANS REPORT

Chair expressed his concern that there are currently only two Leaders in each section. He feels there needs to be a recruitment drive to increase Leaders, particularly with Shaun leaving Scouts in the summer. In the event of there being only one Leader per section, the pressure on that Leader would be too much and put the section in jeopardy of closure. Possible recruitment strategies discussed; Sec, Tony and Steve to telephone existing waiting list parents to explain and possibly encourage regular helpers who might subsequently become Leaders. GSL to approach District about help to recruit Scout Leader. Leaders and Committee to plan events to include parents and children to give “a taste of Scouting” and then parents can be approached individually to commit to helping/leading. Sec to contact Scout HQ to find out about marketing/advertising for new Leaders. Advert in Parish Magazine and posters/leaflets locally.

Extra committee meeting arranged for Wednesday 5 March 2014 to take forward and discuss further.

GSL AND SECTION REPORTS: Absent

MAINTENANCE: President's list of recommendations of light maintenance; OUTSIDE; most urgent is clearing gutters and gullies of leaves; UPVC window surrounds are going green, need cleaning with hot soapy water; picnic tables need treating and one seat needs repair; grass around fire-lighting area looks distressed and would benefit from being enlarged with more concrete slabs; INSIDE; Brownie cupboard door needs repair at bottom to prevent further damage; Kitchen in need of specific cleaning particularly under microwave and around cooker.

ANY OTHER BUSINESS: President announced that he will step down at this year's AGM.

DATE OF NEXT MEETING: Wednesday 5 March 2014, 7.30pm at Scout HQ, Sandy Lane

Meeting closed at 9.25pm

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