

1st SUNNINGDALE SCOUT GROUP

MINUTES OF A GROUP EXECUTIVE MEETING HELD AT THE NAGS HEAD, SUNNINGDALE,
on TUESDAY 9th May 2017.

THOSE PRESENT: Chairman Sir Julian Crofton, GSL Mr Doug Home, Treasurer Ms Helen Whiteman, Mrs Genna Clark, Mrs Petra Hardie, Mr Steve Derrick, Mr Sebastian Jans, Hon Sec Mrs Johanne Taylor.

APOLOGIES FOR ABSENCE: Mrs Vanessa Crook, Mr Tony Flood, Quartermaster Mr David Brittain

MINUTES OF LAST MEETING: Minutes of meeting held on Tuesday 31st January 2017 agreed as correct.

MATTERS ARISING: **GSL is to follow up with Scout Leaders at next Leaders meeting the suggestion from Seb at last exec meeting about possibly doing a barbecue at the New Year Wheelbarrow Race in Sunninghill. GSL also to find out if table can be removed outside and paving area can be landscaped.** Asbestos labels have been put up. Quiet room in second building not yet cleared but Committee will undertake to do this before renovation of the toilets.

CORRESPONDENCE: Disney Ears For You donation still not located but Chair continues with correspondence. Sec has dealt with renewal of Leaders Personal Insurance Plans and Renewal of Buildings Insurance covering HQ and Trailer. Both policies have been paid for. Treasurer received email from the Scout Association with updates in POR affecting Accounts and the Charity Commission Trustee Report. New Accounts requirements have been put in place. **Chair to follow up changes for Trustee Report.**

TREASURER REPORT: (Copy of accounts to year end 28th February 2017 attached) Treasurer explained that POR requires a changed layout of Accounts with Capitation now being shown under Subscriptions and year end cash balances now being shown at the end of the Income/Expenditure summary. These changes have been implemented. The District Chairman has advised that an Accounts Scrutiny is now to be undertaken each year, regardless of turnover. **GSL/Chair to follow up local contacts for scrutiny of this year's accounts prior to AGM.**

The Spring Ball held in March was a great success and made a profit of £3,660.59. The Committee give huge thanks to the organisers (Vanessa Crook, Aileen Boaler, Julian Crofton, Karen Flood, Tracey Hembrow, Louise & Doug Home and Helen Whiteman) and all who donated prizes for the raffle and silent auction.

A donation of £1,000 was received by Scouts from the Sunninghill Victorian Street Fair Committee (Scouts were refused barbecue pitch for last year's Fair), £705 of which has been used by the Scouts to buy tents. **GSL to find out if letter of thanks has been sent.**

Treasurer confirmed that all bank accounts have now been changed from CAF Bank to Barclays, although the Scouts Barclays Account still needs to be activated. There was some discussion about there being less signatories on each Barclays account than with CAF Bank and a suggestion was made that each section have one leader plus Treasurer and Chair as signatory. The Barclays debit card only allows one authorisation so it was agreed that we would not have one. For the few online transactions needed Chair will continue to use his credit card and claim back.

Sadly, Treasurer announced that she would like to stand down but can stay until a replacement Treasurer is found (provided this is within a reasonable time frame). Committee thanked Treasurer for her excellent organisation and commitment over the last 4 years, particularly the significant work she

did in claiming back Gift Aid.

CHAIRMAN REPORT: Date for AGM set – **Wednesday 7th June 2017**. To be held at Scout HQ, 7.30pm. **GSL to inform Leaders and request each Section written report by 31st May. Sec to invite District Members and organise cheese and wine refreshments. Chair to invite parents by email.** Chair asked if Committee were willing to stand again for another year at AGM; Steve Derrick, Helen Whiteman and Johanne Taylor are standing down. Petra Hardie has been invited to take on role of Secretary. There was some discussion about possible candidates for Treasurer and Committee Members. **Chair to contact Vanessa Crook and Tony Flood about standing again for next year.**

Fund Raising/Social Events; a) Sat 13th May 2017 Jumble Sale – publicity in place, more helpers required! Date of next Jumble Sale set as Saturday 30th September so new opening time of 1.00pm can be broadcast to regulars on Saturday. **b) Wednesday 7th June AGM 7.30pm at Scout HQ.** **c) 16-18th June Group Camp at Bear's Rails** - details being discussed at Leaders' meeting 10th May. **d) Monday 17th July 2017 End of Term Barbecue at Earleywood.** Further planning at next meeting. (There were some outstanding payments due to Earleywood from last year, Treasurer has now paid.)

GSL SECTION REPORTS: GSL announced that Elspeth is leaving Beavers and Lewis Majeed does not attend so regularly now. Sarah Targett is likely to move up to Cub Section when her son is of Cub age. Possibly require a further Beaver leader at that point. John Rathbone needs more help - it seems that a Scout Meeting had to be cancelled due to lack of leaders available – **GSL to discuss with John Rathbone as he was unaware of the situation. GSL to approach Shaun Burry who is currently helping out at 1st South Ascot Scout Group.**

HQ REPARATIONS/GRANTS/MAINTENANCE: Chair and GSL are in the process of organising emergency lighting in HQ. Seb agreed to tidy outside area of HQ prior to Jumble Sale on Saturday.

There was some discussion about renovating toilet and kitchen area. It was agreed that; asbestos cisterns will be removed and replaced. Toilets, sinks and taps will be renewed with durable quality replacements; new hygienic and hard wearing floor covering; tiled walls. Genna, Seb and Dave kindly offered to work together to form specification and gather quotes for materials. Suggested approaching Plumber Barry Paskins to fit. John Rathbone has some units for the kitchen and a new cooker is to be sourced. (John to fit).

AOB: Chair informed meeting that Caroline Underwood now manages not only the waiting list for Beavers but also for Cubs and the moves from Beavers to Cubs and from Cubs to Scouts. This is quite an onerous task. **GSL to contact Caroline to discuss.**

DATE OF NEXT MEETING: AGM Wednesday 7th June 2017.

Meeting closed at 9.40pm

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